

**Tahoe Forest Hospital District**  
**Measure C General Obligation Bond Citizens Oversight Committee Meeting**  
**Monday April 21st, 2008 at 4:00pm- Western Addition Lobby Conference Room, Tahoe Forest Hospital**

**Members present:** Mark Tanner, Leisa Peterson, Randy Hill, Sharrin Fielder, Rick McConn, John Moise, Paul Leyton

**Staff present:** Evangeline Van Skyhawk & Jeanne McAuliffe

**Guests present:** Roger Sedgwick -Harriss and Associates

- Attachment #1 Bylaws Memo
- Attachment #2 Proposed Final Bylaws
- Attachment #3 Meeting minutes 3/10/08
- Attachment #4 COC Newsletter Notes
- Attachment #5 Sample Newsletter

Topic/Agenda	Finding/Conclusions	Recommendations/Action and Responsible Party
<i>I. Called to order at 4:08</i>		
II. Role Call	<i>Please see above</i>	
III. Clear the Agenda/Items Not On The Posted Agenda	28th of April Planning committee will be having presentations from two master planning firms at 1:00. On the 30th the district will have it's regular meeting	Rick will Contact <b>Gary Hicks</b> to get an update on Bond-why wouldn't this bond fail when so many others have and if he would be able to conference in for the next meeting.
	Evangeline Van Skyhawk will be taking over the minutes from Jeanne McAuliffe. There will be a new table format used in the hopes of simplifying the process. In addition the meetings will be recorded for at least the next couple of meetings. Per the Brown Act, the recordings will be destroyed after 30 days.	
IV. Input-Audience	None	
V. Approval of Minutes from 3/10/08	Paul Leyton moved to approve the minutes, John Moise seconded, Committee approved, Mark Tanner abstained.	
VI. Review of proposed changes to Bylaws	Discussion was held in regard to thought that there is room to review/revise content but not eliminate. Randy Hill pointed out that while the role of the committee is to be purely retrospective, <b>Bob Schapper</b> had expressed that there is a spirit of communication and cooperation that will take place. The question was raised as to how other districts handle things. The committee needs to stay focused on the task at hand and not get involved in Hospital policy. If it's in the bylaws, it's part of the legal policies. Committe has to be clear on bylaws, and understand that they have been drafted by the district. Conversation was had as to the power of the committee;ability to make things difficult if necessary. Due to inflation, this process is going to be very difficult, as prices rise and board is forced to adjust. Wordsmithing will be required to get the bylaws closer to what is needed, to address the issues associated with higher spending based on increased costs. Randy Hill feels the committee is overstepping it's obligation.	Sherrin Fielder suggested making inquiries prior to sending out a press release. Paul Leyton would like issue tabled until a discussion can be had with <b>Bob Schapper</b> and <b>Roger Kahn</b> Randy agreed that this should be pushed to the next meeting, and will contact <b>Steve Gross</b> and <b>Maia Schneider</b> to discuss further.

	Committee is uncomfortable with language that exists in section 2,4 and 4d, and of the advice of counsel to strike them from the bylaws as they stand. Committee needs to feel like they can still ask questions. Striking the proposed sentences would remove oversight.	
<b>VII. Communications Plans and Strategies</b>	When a determination is made as to how much and form of communication the board wants, Maia will then give a budget to work with. Foundation staff and marketing staff are pretty busy already, and therefore can not be relied on too heavily. Measure C needs to be included in the COC logo, possibly with text below the logo. There has to be separation from Tahoe Forest. P.O. Box # and email box need to be set up. Any communication from the COC need to have the email and P.O. Box on them. Newsletter should be issued twice a year. In between items could be sent to the Sierra Sun, or a reporter could be invited to attend when there is a topic of particular interest. Rick cautioned against leaving opportunity for Sierra Sun to alter submission based on bias. Committee felt that the only real thing missing from the Newsletter was a timeline. Discussion was had about the reality of trying to get one out now, when there isn't any real content to share.	Randy will be responsible for checking both email and PO boxes. Emails and letters should be addressed at each subsequent meeting. Interview process needs to be refined for hiring a PR firm. Randy will talk with <b>Paige Nebeker</b> as to the needs of the committee. It was decided that while the first newsletter shouldn't wait until Fall, there is no hurry to send it out now. Conversation ensued as to what the hospital is able to contribute; ie webpage, etc. Randy would prefer to over communicate rather than being accused of not communicating enough. Registered voter/taxpayers should be target for first newsletter.
	Rick McConn to become regular standing part of the agenda- Facilities Planning update.	Evangeline to add to agenda.
<b>VIII. Next Scheduled Meeting, 5/12/08 - Topics, Tasks</b>	OSHPD, facility tour, Intro to seismic requirements, <b>Steve Gross</b> to cover Public bid process.	Discuss findings from <b>Gary Hicks</b> further, as well as bylaws and the bid process.
<i>Meeting adjourned at 6:03PM</i>		