

**Tahoe Forest Hospital District**  
**Measure C General Obligation Bond Citizens Oversight Committee Meeting**  
Monday, September 8, 2008, 4:00 PM -Lobby Conference Room, Tahoe Forest Hospital

**Members Present:** Randy Hill, Paul Leyton, Sherrin Fielder, Steve Gross, Leisa Peterson, Caroline Ford, Gary Davis

**Staff Present:** Evangeline Van Skyhawk, Maia Schneider, Rick McConn

**Guests present:**

**Attachment #1** Minutes from 8/11/08  
**Attachment #2** Website draft  
**Attachment #3**  
**Attachment #4**

Topic/Agenda	Finding/Conclusions	Recommendations/Action and Responsible Party
<b>I Called To Order at</b>	4:07pm	
<b>II Roll Call</b>	<i>please see above</i>	
<b>III Clear The Agenda/Items Not On The Posted Agenda</b>	23 <sup>rd</sup> of September is the next district Board meeting. The 22 <sup>nd</sup> is the next anticipated planning meeting. COC members ask that all Planning Committee meetings be confirmed. This is to be Steve Gross' last official meeting with the COC; however he is available as needed in the future.	Evangeline to send email to Mark and John to determine if Monday continues to work, or if another day works better.
<b>IV Input – Audience</b>	Paul Leyton questioned the status of the sale of bond; specifically, had the first traunch been let, for how much, had any of the funds been expended yet. Staff replied that the bond release Crystal Betts had discussed had been let and no funds had been requested against those proceeds yet.	
<b>V Approval of Minutes of 8/11/08</b>	Paul Leyton moved to approve the minutes, Leisa Peterson seconded. Approved unanimously.	

<p><b>VI Facilities Development Update – Rick McConn (timeline)</b> and <b>VII Discussion of 9/4/08 Planning Committee meeting</b></p>	<p>The TFH Planning Committee met September 4<sup>th</sup> with Freeman White. F/W was reviewing adequacy of current conditions based on capacity, as well as future capacity based on population projections. Capacities are currently sufficient, though some changes may need to be made in various clinical areas. The Master Campus Plan was reviewed. There were seismic issues remaining that not been addressed with the Western addition including dietary, med records, pharmacy, and respiratory therapy. Those were always planned as a future phase of the Western Addition project.</p> <p>The current planning is a very complex issue and this is one of the most challenging campus planning projects in a small community that Freeman White has seen. It is unlikely that \$98.5 million will cover all projects we need to address. COC Discussion: the question was posed whether it is better to spend the money as “a little of each item” or “do a lot on fewer projects?” Staff responded that is still being decided. Options available: does Cancer Center go on south side or north side of Donner Pass Rd? Do you tear down '52 building and replace, or retrofit?</p>	<p>Randy asked that staff notify all COC members when Planning Committee meeting dates are set so they can put on the calendar (not just wait for agenda)). Foundation will send updates for meetings as we receive them.</p>
	<p>Those options are still being reviewed and a recommendation still forthcoming. TFHD Board is currently reviewing appetite and economics of creating an assisted living project with SNF/LTC. If so TFHS is likely to partner with outside firm with expertise in Assisted Living. COC members Caroline Ford and Randy Hill attended 9/4 Planning Committee meeting and shared their perceptions and take-aways from that meeting with the COC. They explained that the issue is very complex: licensing, current state of facilities, politics, etc. Randy urged COC members to attend PC meetings. Retrospective/prospective continuum will be more challenging if COC members don't have information. Hill reminded COC members that when attending these meetings, members are attending as community members and not representing the COC in an official capacity.</p>	

<p><b>VIII Ad Hoc Website committee update</b></p>	<p>COC members reviewed the Web site initial draft. Hill questioned verbiage in the last sentence of the history. Consensus was that it could be removed. Schneider suggested changing tab to “Downloads” with dropdown menu, vs. “Latest downloads”. Staff noted that the Web site is a work in progress, and things can always be added or changed later. FAQ’S need to be submitted to Small Pond. Paige Nebeker to put an ad in the Sierra Sun to announce the website once it’s up and running. It was suggested that a deadline of November 1<sup>st</sup> be set for the website. Conversation was had as to who will ultimately be responsible for content. For simple uploads such as banners, Staff will be able to post. For more complex items, such as FAQ’s, Ad Hoc committee will be responsible.</p> <p>Design of this page is intended to be used to communicate agendas, minutes and reports to the community. If anyone feels something specific needs to be communicated, that should be brought up at COC meeting and decided on.</p>	<p>Schneider to email John Moise in regards to collecting FAQ’s from all COC members.</p>
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<p><b>VII Next Scheduled Meeting, 10/13/8-Topics and Tasks</b></p>	<p>Continuing Education for COC- Michelle from Freeman White: Campus Master Planning</p>	<p>McConn to request that Michele attend our next meeting. If not available, additional meeting may need to be set.</p>
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*Meeting adjourned at 4:55 pm.*

