

Tahoe Forest Hospital District
Measure C General Obligation Bond Citizens Oversight Committee Meeting
Monday, October 13, 2008, 4:00 PM -Lobby Conference Room, Tahoe Forest Hospital

Members Present: Randy Hill, Paul Leyton, Caroline Ford, John Moise, Sherrin Fielder, Leisa Petersen, Mark Tanner, Gary Davis

Staff Present: Evangeline Van Skyhawk, Maia Schneider, Rick McConnell

Guests present: Michelle Mader and Joe Johnston from Freeman-White consultants

Attachment #1 Minutes from 9/8/08
Attachment #2 Website FAQ's
Attachment #3 Freeman White-slides
Attachment #4 Website FAQ suggestions

| Topic/Agenda | Finding/Conclusions | Recommendations/Action and Responsible Party |
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| I Called To Order at | 4:02pm | |
| II Roll Call | <i>please see above.</i> | |
| III Clear the Agenda/Items Not On the Posted Agenda | none | |
| IV Input – Audience | none | |
| V Approval of Minutes of 9/8/08 | Randy Hill noted the minutes were vague. Hill would like to be sure that minutes are not simply accurate, but understandable to the public. Caroline Ford moved to table approval of minutes from 9-8-08, Sherrin Fielder seconded. Minutes will be re-presented for approval at the next regular meeting. | Maia to review September minutes and clarify as needed. Staff to be more diligent about details in the future. |
| VI Facilities Development Update – Rick McConnell Michelle Mader and Joe (Freeman White) | Joe Johnston and Michelle Mader reviewed the Facilities Master plan findings to date. Their presentation included a review of local census data and how that data drives the need for spaces within our hospital, ie the number of Med/Surg beds, LDR rooms, surgery rooms, etc. Data for local population is based on US Census data, based on zip code and is conservative. Roughly 150,000 residents in 500 square mile service area. Freeman White answered COC member questions about planning, service lines, anticipated growth in the community. There are questions to be answered regarding infrastructure needed for programming, utilities (such as chilled water) and the possibility of locating some services off-campus. Freeman White is planning based on the community's need, not the hospital's current CAH (Critical Access Hospital) licensing. Their job is to ensure that the Master Plan meets the need of the community. | <i>Please see slides from Freeman White for details.</i> John Moise requested to have title regulations sent to him. |

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| | <p>Joe reviewed the various plan options they have come up with so far. None are refined enough to suggest to the District Board. No decisions have been made at this point. Moise questioned why IT was listed as “mission critical” under SB 1953 Facility upgrades. Joe Johnston explained that Title 24 calls for certain infrastructure, such as IT, to be in seismically-upgraded facilities. The question came up again about the Western Addition cost overruns. It was clarified by staff that the majority of the “extra” costs of the Western Addition were due to changes consciously made to programming areas (ie Cardiac Rehab, Briner Imaging) and were made to accommodate best medical practices and highest and best use of space. Some of the overruns were due to rapidly escalating construction costs (over 200% increase for certain materials during construction).</p> | |
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| <p>VII Review of FAQ-website</p> | <p>Staff demonstrated web site on projector. Paul Leyton handed out his suggestions for the website FAQ. Mark Tanner moved to approve Paul’s suggestions, Gary Davis seconded. Motion passed unanimously. Website will go live by November 1st, 2008. As previously planned, Paige will put an ad in the Sierra Sun to announce web site launch.</p> | <p>Please see handout for specifics.</p> |
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| <p>VIII Role of the COC-update</p> | <p>Randy read a letter addressed to him from Bob and Roger. The topic of the letter was to clarify the role of the COC. Conversation ensued as to why the letter was sent. Maia stated that the reason behind educating the committee on the complex construction issues is so they understand how the pieces connect. It would be difficult to have oversight of expenditures without clear understanding. However, the committee does not have the time or the resources to dedicate to the planning process, and this was the reason for Roger and Bob’s letter. Petersen felt the letter discouraged the committee from doing what they are here to do. The committee is not here to advise, but to poke holes and ask questions. Randy Hill reminded the committee about the importance to attend the planning committee meetings to see the overall complexity of the master campus planning effort.</p> | <p>Maia to email copy of letter to Randy from Roger and Bob.</p> |
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| | <p>Leyton expressed the need to have a monthly financial report. Staff responded that no bond proceeds have been spent yet. Leyton indicated that since there have been expenses (ie Freeman White) there should be a report. Moise raised concern as to the validity of adding things not specified in the ballot such as a data center. The committee's role is to be sure the district is being a good steward of this money, and maybe, the district should have previously spent money to cover some of these issues.</p> <p>It was agreed that trying to guess the intent from Roger and Bob was not productive, and that a meeting with Roger and Bob would help clear the air. It was agreed that the COC would invite Roger back to clarify his intent with the letter, and to put to rest the issue of the mission or mandate of the committee.</p> | <p>Maia to ask Crystal Betts for a monthly report to indicate GO Bond proceeds available and spent.</p> <p>Maia to ask Roger back to attend COC meeting.</p> |
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| <p>IX Next Scheduled Meeting, 11/10/8-Topics and Tasks</p> | <p>Letter from Bob and Roger. Financials review.</p> | |
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| <p><i>Meeting Adjourned at 6:56</i></p> | | |
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