

**Tahoe Forest Hospital District
Citizens Oversight Committee Meeting
Minutes of Monday, May 18, 2009, Lobby Conference Room**

Attachment #1 Financial Statement
Attachment #2 Updated roster
Attachment #3 Minutes 3-09

Members Present: Randy Hill, Dale Chamblin, Gary Boxeth, Gerald Herrick, Caroline Ford, Sherrin Fielder, Mark Tanner, Paul Leyton, Paul Kucharski

Members excused or absent: Gary Davis

Staff Present: Maia Schneider, Crystal Betts, Rick McConn, Robert Schapper

Guests present: James Jepson and David Wolffe from Freeman White

Topic / Agenda item	Discussion	Action steps/ Responsible party
I. Call to Order	4:09 PM Randy Hill called to order after group photo for web site	
II. Roll call	<i>Please see above</i>	
III. Items not on the agenda/clear the agenda	none	
IV. Input from audience	none	
V. Introduction of new COC members	Gary Boxeth, North Shore; Paul Kucharski, Truckee Chamber; Dale Chamblin, North Shore; Gerald Herrick, Truckee alternate were all introduced. All members shared brief intros	
VI. Approval of minutes 3-09	Paul Leyton motioned for approval, Mark Tanner seconded. Passed unanimously.	
VII. Financial Review and approval	<p>Crystal Betts reviewed financial package, including highlights of changes in GO Bond line balances. Very little variability since last report; biggest change was due to recent drawdown on bond revenues for costs related to the projects.</p> <p>Betts reminded COC that Hill and Sherrin Fielder were designated as the sub committee to receive the full invoice packets and full COC would get summary. Hill and Fielder received the full packet the early part of April.</p> <p>Fielder: what was the KB Foster invoice for? Betts/Rick McConn: Spring Lane improvements to prep for modular units to replace billing/finance building.</p> <p>Fielder: were Kaufman Hall invoices retroactive? The answer from Betts was no; those were costs incurred for Measure C planning. Leyton asked if Kaufman Hall was facilitator? McConn answered yes; they consolidated and rezoned some of the TFH-owned land. Leyton asked if this was an appropriate use of MC funds? McConn replied yes; the Master Plan is fluid and what will eventually be placed on the properties is still to be decided but this was needed for flexibility. Per Betts, if the land is not used for</p>	

	<p>Measure C projects at the end of the day, then a future MC reimbursement can be reduced by the cost of this project to offset.</p> <p>Hill asked about Cancer Center invoices and Betts clarified.</p> <p>Tanner moved to accept sub-committee financial report; Caroline Ford seconded.</p> <p>Chamblin asked to clarify whether action was to accept sub-committee report and the response from staff and Chair was “yes.” Passed unanimously.</p>	
<p>VIII. Facilities Development Update</p>	<p>McConn introduced representatives from Freeman White. They reviewed latest iteration of Master Campus Plan. Some previously unknown on-site conditions have been illuminated since the last version which mandated changes to plan.</p> <p>All options still on the table consider patient care and future projections of population; existing conditions on the ground, ie infrastructure, engineering, easements and rights of way; TFHS revenue during construction; seismic mandates and licensing requirements; patient traffic and confidentiality; staff and physician needs; highest and best use of land and facilities; etc. Available MC funds after debt retirement totals \$95 million and team is working diligently to ensure projects are projected to come in below \$95 m to allow for unknowns (all projected costs already include economic escalators and provisions for changes).</p> <p>Tanner asked if parking is an issue if cannot build parking under Cancer Center?</p> <p>McConn: Town is tentative on parallel parking on DPR. Diagonal parking along Levon and other side streets may be available. There may be another alternative for surface parking which is under review. It may be a matter of better use of existing land, ie striping and better signage for available space. We are testing parking availability against demand now as part of this planning.</p> <p>Hill: Cancer Center – is there physical linkage from CC to the hospital now? Staff: No, there will be covered access but not an enclosed building. This is an ER access /parking/easement issue.</p> <p>Hill: It appears that ECC is still on the table to address community needs? Staff: Correct.</p> <p>Hill: Is Central Energy Plant mission-critical and relevant to Measure C? Staff: It’s essential infrastructure. We need redundancy we don’t currently have. It would be sort of like building a building and not bringing utilities to it. Also, we don’t have enough supply to meet demand, ie chilled water. Do we take advantage of economies of scale now, or add another band-aid to facility later?</p> <p>Hill: Asked to clarify “South Building infill” Staff: it’s the 66/52 buildings.</p> <p>Leyton: Is CC building now 2 stories or 3? The Cancer Center is now at-grade, not elevated over parking so it’s the same number of occupied stories (2). The story above CC is contemplated for MSC offices.</p> <p>Tanner: Offices in older portion of 66 will be permanent offices? Staff: yes</p> <p>Tanner: What is the timetable now? Staff: we’re not necessarily behind schedule now;</p>	

	<p>we're still looking at 2010 for construction start. We should still meet 2013 deadline. Architectural and Engineering are already underway. We have validated now a lot of data that impacts the overall projects. Biggest issue now is the number of employees we're displacing all at once, and how to best facilitate this. Goal is Cancer Center out of ground next year; it's not an OSHPD building so it can be expedited. The rest of the projects will start concurrent but have another year added to them for OSHPD review.</p>	
<p>IX. Next scheduled meeting: requested topics, tasks</p>	<p><u>Requested items for future meetings:</u> Leyton: How to keep web site "moving" and up to date; Update FAQ for web site Leyton: Whether or not we consider giving advice to TFHD BoD that they should do Cancer Center risk assessment more thoroughly because it's such a big piece of the bond? Hill: As a matter of record, it would be better for you (Paul) to attend a BoD meeting and get to those points yourself. This is not an area we (COC) should get into. Schneider: Terms for all COC members needs to be addressed by fall Hill: Financials: should we consider reconfiguring the financial sub-committee? Ford: Economic indicators; making sure we document multiplier effect of projects and get that information out to community. Can get Tom Harris from UNR to make presentation Chamblin: Report from Paige on web site hits Hill: Licensing issues (Freeman White) Hill: Plan on June 15 as our next regular meeting</p>	<p>Randy and Maia to meet and create timeline for all COC agendas through year-end.</p> <p>Maia and Caroline to touch base re Tom Harris' schedule</p> <p>Maia to ask Paige for report at upcoming meeting</p>

Adjourned at 5:32 pm