

Tahoe Forest Hospital District
Citizens Oversight Committee Meeting Minutes
Wednesday, January 7, 2015 Eskridge Conference Room

ATTACHMENT 1

Members Present: Gerald Herrick, Paul Leyton, Sarah Wolfe, Sherrin Fielder, Gary Boxeth, Christy Curtis, Mark Tanner, Gary Davis

Members excused or absent: Gary Davis, Sherrin Fielder,

District Board representatives: Dale Chamblin

Staff Present: Crystal Betts, Rick McConn, Ted Owens, Carey Hood,

Guests present:

Topic / Agenda item	Discussion	Action steps/ Responsible party
I. Call to Order	Chair Gerald Herrick called the meeting to order at 4:35pm.	
II. Roll call	<i>Please see above</i>	
III. Items not on the agenda/clear the agenda	Agenda will stand as presented.	
IV. Input from the audience	None	

<p>V. Special Election: November Renewals/ Chair/Vice Chair</p>	<p>General discussion, during which Mark Tanner and Gary Davis expressed their willingness to continue to serve as members of the Citizens Oversight Committee for another two-year term.</p> <p>General discussion, during which Gerald Herrick and Paul Leyton expressed their willingness to continue to serve as Chair and Vice Chair for 2015.</p>	<p>A motion was made by Paul Leyton to extend Mark Tanner and Gary Davis' terms an additional two years through November 2016; the motion was seconded by Gary Boxeth. All voted in favor and the motion carried unanimously.</p> <p>A motion was made by Gary Boxeth, providing the District Board will approve an appropriate amendment or exception to the Bylaws, that Gerald Herrick and Paul Leyton continue in their roles as Chair and Vice Chair respectively for an additional year. Mark Tanner seconded the motion. All voted in favor and the motion carried unanimously.</p>
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<p>VI. Standing items: - Meeting minutes - Financial Report</p>	<p>Chair Gerald Herrick introduced the October 2014 Meeting Minutes (Attachment 2) for discussion. None</p> <p>Crystal Betts reviewed the Financials from September through October 2014. Financials are complete through November but have not yet been reviewed by the District Board, therefore not available to COC until presented to the District Board.</p> <p>There has been exploration of refinancing the first series of the Bonds, Series A. Refinancing would not extend the terms of the bond, but potentially reduces the interest rate which would lower taxes with possible savings up to \$5M.</p>	<p>It was moved by Gary Boxeth and seconded by Christy Curtis to approve the minutes of the October 2014 Meeting Minutes. All voted in favor and the motion carried unanimously.</p>
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<p>VII. Facilities Development Plan Update</p>	<p>Rick McConnell and Mike Geney presented a detailed update on the Facilities Development Plan which included the Measure C Projects:</p> <ul style="list-style-type: none">• 13 out of 15 projects are completed• Project 15 is the South Building with an estimated completion timeframe of Summer 2016• Campus wide seismic compliance was achieved on August 26, 2014.• There are two contractor disputes over requested change orders which are expected to wrap up soon <p>Gerald Herrick asked the question of when an attorney is used on Measure C project issues, how are those expenses handled? Bob Schapper responded that those expenses are not paid out of Measure C funds and indicated the amounts are minimal.</p> <p>Bob Schapper commended Rick McConnell, Mike Geney and the Team for their work.</p>	
<p>VIII. Finance Subcommittee Report</p>	<p>In Sherrin Fielder's absence, Gary Boxeth provided a verbal report of the Finance Subcommittee's activities. The subcommittee has reviewed Measure C invoices through Billing #81 with no additional followup required.</p>	

IX. Communications Subcommittee Report	Deferred to Annual Report Review.	
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<p>X. Annual Report Draft Review</p>	<p>A new draft was provided (Attachment 4) which incorporated changes recommended by Sherrin Fielder and Paul Leyton.</p> <p>Paul Leyton commented this report is an opportunity to provide the positive information regarding Measure C funds and recommended further discussion at the next Citizens Oversight Committee meeting regarding the content ultimately of the final report to the community. Mr. Leyton indicated that the recent election campaign demonstrated that there needs to be better communication with the community.</p> <p>Gerald Herrick mentioned that the basic requirement of the annual report really mandates two basic statements, however the Citizens Oversight Committee has always tried to add more information and provide more details to the public. For the final report, when all Measure C projects are complete, Gerald recommended adding information with Paul's input to include the two additional columns discussed, subject to Rick's ability to provide; Gerald Herrick will present the Citizens Oversight Committee's 2014 Annual Report at the next District Board meeting scheduled for January 27, 2015.</p> <p>Gerald also reminded everyone that the District Board will be conducting the next Meeting at the old middle school with live video streaming.</p> <p>Gerald recommended that it be added to a future agenda to conduct a "Round Table" forum to include more COC members in preparing the final COC report.</p>	<p>A motion was made by Christy Curtis to approve the annual report with the changes that were recommended in this meeting. The motion was seconded by Sarah Wolfe, all were in favor and the motion carried unanimously.</p>
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XI. Updates from COC members	Gerald Herrick attended the last District Board meeting and provided a brief update. Dale Chamblin, District Board Member, also provided a brief update.	
XI. Updates from TFHD Board representatives	Dale Chamblin provided an update on the District Board. Two new Board Members were elected, Chuck Zipkin and Greg Jellinek. The District Board Chair and various committee responsibilities will be changing. A study is currently underway to review available space at the hospital, determine future needs and find ways to optimize current spaces.	
XIII. Next scheduled meeting: topics, tasks	Wednesday, April 1, 2015	
XIV. Presentation	Ted Owens introduced Dr. Laurence Heifetz for a presentation on the Gene Upshaw Memorial Tahoe Forest Cancer Center.	

Adjourned at 6:04pm Motion to Adjourn by Paul Leyton, motion seconded by Gary Boxeth. Adjournment approved.