

**Tahoe Forest Hospital District
Citizens Oversight Committee Meeting NOTES
Wednesday, July 1, 2015 Eskridge Conference Room**

Members Present: Gerald Herrick, Paul Leyton, Sarah Wolfe, Gary Boxeth

Members excused or absent: Gary Davis, Sherrin Fielder, Christy Curtis, Mark Tanner

District Board representatives: Dale Chamblin

Staff Present: Jake Dorst, Crystal Betts, Rick McConn, Ted Owens, Sarah Jackson, Mike Geney

Guests present: None

Topic / Agenda item	Discussion	Action steps/ Responsible party
1. Call to Order	Chair Gerald Herrick called the meeting to order at 4:35pm.	
2. Roll call	<i>Please see above; as there was not a quorum present this will be an informational meeting only, no actions will be taken.</i>	
3. Items not on the agenda/clear the agenda	<p>Agenda will stand as presented.</p> <p>Mr. Owens discussed Ms. Hood’s departure from this committee due to her responsibilities to the Foundation. Ms. Jackson was introduced and is available to assist this committee.</p>	
4. Input from the audience	None	
5. Interim CEO – Jake Dorst	<p>Mr. Owens introduced Mr. Jake Dorst, interim CEO of Tahoe Forest Hospital District.</p> <p>Mr. Dorst thanked the members of the Citizens Oversight Committee for their long term diligence to this project.</p> <p>Mr. Dorst provided an overview of his work history and experiences, prior to being hired as the CIO of Tahoe Forest Hospital District. He also provided insight to his decision to apply for and keep the interim CEO position “in house.”</p> <p>Chair Herrick recommends that the absent Board Members be invited to meet with Mr. Dorst, Mr. Owens and himself individually before</p>	

	the next COC meeting.	
<p>6. Standing items: - Meeting minutes 01/07/15 - District Financial Report-Crystal Betts</p>	<p>Attachment 1 Chair Gerald Herrick introduced the January minutes for discussion.</p> <p>Changes noted were correction of the attendance of Mr. Davis and Ms. Fielder in the January minutes. The minutes will need to be brought to the next COC meeting for approval.</p> <p>Attachment 2 Crystal Betts reviewed the financial information from October 2014 through May 2015. The GO Bond Receivables were reviewed; this is upside down in May due to property tax revenue. Tax revenue is accrued monthly, but only received twice per year. This year there will be more property tax revenue than expected.</p> <p>GO Project fund has moved from approximately \$18.4 million to approximately \$12.8 million. This is due to the reimbursement to District from the Fund.</p> <p>GO Tax Revenue Fund is showing approximately \$500,000 but actually \$2.8 million.</p> <p>Currently Liabilities include the interest payable on the GO Bond. It accrues in 1/6th installments of the interest payment and will clear out on 8/1/15.</p> <p>The GO Bond was refinanced to lower the interest rate, and lower the debt service payment. The refinance only affects Series A. Ms Betts will assess again when Series B is eligible for refinance to see if there will be a savings to proceed.</p> <p>Ms. Betts opened the floor to questions -</p> <p>Chair Herrick questioned why the \$1.9 million of regulatory scope was not part of Measure C. Mr. McConn answered that the projects could</p>	

	<p>have been included in Measure C, but as we did not have the bond dollars to pay it became classified as a regulatory scope. These are non predicted costs, and example is the pedestrian light at the crosswalk on Donner Pass Road; it was not anticipated and not budgeted for in the Measure C funds. Contingencies are addressed in the TFHD annual budget.</p> <p>Mr. Leyton questioned if anyone had heard criticisms from the community? Ms. Betts replied that no, there had been no complaints voiced to her as any scope modifications had been handled because contingencies have been planned in the annual budget. Mr. Geney added that most scope changes occurred during the permit processes.</p>	
<p>7. Facilities Development Plan Update</p>	<p>Attachment 3A, 3B Rick McConnell and Mike Geney presented a detailed update on the Facilities Development Plan which included the Measure C Projects:</p> <ul style="list-style-type: none"> • Balance to complete all projects is approximately \$16 million, and Measure C funds left available are approximately \$14.6 million. The \$1.4 million difference was discussed earlier during the scope modification discussion. • 14 out of 15 projects are completed • Project 15 is the South Building with an estimated completion time frame of Summer 2016. The project is moving very well. The second half of the structural steel should be in place by 7/15. • Issued 233 prime contracts for construction. Have settled all disagreements; no disputes currently. • Completed all permits. • Campus wide seismic compliance was achieved on August 26, 2014. <p>Mr. Leyton commented that he has heard that the Hospital is not in seismic compliance. He stated that he feels it is important to communicate this compliance to the community.</p> <p>Further discussion was held regarding seismic compliance.</p>	

	<p>Chair Herrick questioned the duration for the Measure C Committee to continue to meet versus the completion of construction. Mr. McConn stated that there is a 60 day window after completion of the construction that the Committee should continue to meet. It is estimated that at most this committee should continue to meet through 2016. Mr. Geney discussed conditional occupancy, and the closing of bills. May be up to a 90 day window after completion of construction, and disputes may prolong this process.</p> <p>Mr. McConn discussed campus wide space planning including space planning for the second floor of the Cancer Center.</p>	
8. Finance Subcommittee Report	Mr. Boxeth reported that the subcommittee has been looking at every invoice as there is only one project.	
9. COC Bylaw Change Approval	<p>Mr. Owens updated the COC on the recent TFHD Board meeting; there has been policy discussion and an amendment to the Bylaws that solidified the methodology for fair market value assessment for physicians. This amendment was passed by the TFHD Board unanimously.</p> <p>Mr. Owens reported on a resolution that went before the TFHD Board. Resolutions are non-binding statements, not laws, that provide governing bodies a method to vocalize and solidify a position. This resolution stated that the Board values the THFD physicians and does not intend to reduce or remove services as long as it remains in the best interest of the District. Recent physician commentary displayed that the resolution was having a good will effect and a calming effect on the local physicians. There had been a large amount of anxiety within the local medical community. This resolution was passed by unanimous vote.</p>	
10. COC Member Updates from Board Committee Meetings	None	

11. Updates from TFHD Board representative(s)	None	
12. Next scheduled meeting: topics, tasks	Chair Herrick will meet with the absent COC Board Members before the next scheduled meeting.	
	<i>Adjourned at 5:45pm</i>	