

**Tahoe Forest Hospital District
Citizens Oversight Committee Meeting Minutes
Thursday, September 24, 2015 Foundation Conference Room**

Members Present: Gerald Herrick, Gary Davis, Sarah Wolfe, Sherrin Fielder, Mark Tanner

Members excused or absent: Christy Curtis, Paul Leyton, Gary Boxeth

District Board representatives: Dale Chamblin

Staff Present: Ted Owens, Sarah Jackson

Guests present: None

Topic / Agenda item	Discussion	Action steps/ Responsible party
1. Call to Order	Chair Gerald Herrick called the meeting to order at 5:00 pm.	
2. Roll call	Please see above	
3. Items not on the agenda/clear the agenda	None	
4. Input from the audience	None	
5. Standing items: - Meeting minutes 01/07/15 - Meeting notes 07/01/15	Attachment 1 The minutes were provided for review. Attachment 2 The notes were provided for review.	Mr. Tanner moved to approve the Minutes from 01/07/15 as presented. Mr. Davis seconded the motion. Motion passed unanimously. No approval was required as there was a lack of quorum at the 7/1/15 meeting.
6. Facilities Development Plan Update	Chair Herrick verbally reported that Mr. McConn had advised that all remaining projects were on schedule and within budget. Mr. Chamblin verbally reported that Mr. Geney had recently reported to the TFHD Board of Directors that there were no contractor disputes at this time.	
7. Finance Subcommittee Report	Ms. Fielder verbally reported that the sub-committee has been meeting electronically to review the few invoices/bills that have been received.	

	There has not need to be an in-person meeting due to the lack of activity. This trend will continue unless there is a need to change it.	
8. COC Bylaw Change Approval	Mr. Owens verbally reported that the COC Bylaw change was approved by the TFHD Board. This change allows for COC officers to hold their positions for multiple years.	
9. COC Member Updates from Board Committee Meetings	<p>Chair Herrick reminded the COC members that this committee is part of the Measure C Bond language. This must be a functioning committee that is able to meet at least 4 times per year to maintain compliance with voter intent. The committee is nearing completion, but needs to function properly.</p> <p>There has not been representation from COC members at TFHD Board Meetings recently. All COC members are encouraged to attend TFHD Board meetings.</p>	
10. Updates from TFHD Board representative(s)	<p>Mr. Chamblin provided a verbal update on the TFHD CEO search. He advised that the pool of candidates had been narrowed down and in-person interviews would be conducted in the future.</p> <p>Mr. Chamblin also advised that Tahoe Forest Hospital had received a 5 Star CMS rating, and had been listed in Becker's Review as Top 50 Critical Access Hospitals to know.</p>	
12. Next scheduled meeting: topics, tasks	Chair Herrick advised that Officer elections would take place at the next COC meeting, tentatively scheduled for December 2015.	
	Chair Herrick adjourned the meeting at 5:20 pm.	Mr. Davis moved to adjourn the meeting. Ms. Wolfe seconded the motion. Motion passed unanimously.

smj